# SPANGLE MARKETING LIMITED

Registered Office: P-103, Princep Street, 3<sup>rd</sup> Floor, Room No- 24, Kolkata-700072

Phone: 91 33 2237 0373 / 5021 CIN: L51311WB1984PLC050209 E-mail: <u>parida.1995@rediffmail.com</u> Website: www.spanglemarketing.in

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#### **NOTICE OF THE 34TH ANNUAL GENERAL MEETING**

**Notice** is hereby given that the 34<sup>th</sup> Annual General Meeting of **SPANGLE MARKETING LIMITED**('the company') will be held on Saturday, September 29, 2018 at 2.30 P.M. IST at the Registered office of the Company situated at P-103,Princeep Street, 3<sup>rd</sup> floor, Room No-24, Kolkata-700072 to transact the following Business(s):-

#### **ORDINARY BUSINESS:**

1. Adoption of Audited Financial Statements for the financial year ended 31st March, 2018.

To receive, consider and adopt the Audited Financial Statements of the Company for the year ended 31st March, 2018, together with the Reports of the Board of Directors and Auditors thereon.

2. Appointment of Mr. Kamal Kumar Jain as Director, liable to retire by rotation.

To appoint a Director in place of Mr. Kamal Kumar Jain (DIN: 00012182), who retires by rotation and, being eligible, offer himself for re-appointment.

By order of the Board of Directors For Spangle Marketing Limited

> Sd/-(Satyananda Nayak) Company Secretary

Place: Kolkata

Date: 31stday of August, 2018

Registered Office: P-103, Princep Street 3<sup>rd</sup> Floor, Room No. 24, Kolkata-700072

#### **NOTES:**

1.A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. THE INSTRUMENT APPOINTING THE PROXY / PROXIES MUST BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY, DULY COMPLETED AND SIGNED, NOT LESS THAN FOURTYEIGHT (48) HOURS BEFORE COMMENCEMENT OF THE MEETING.

Pursuant to Section 105 of the Companies Act, 2013 read with Rule 19 of the Companies (Management and Administration) Rules, 2014 a person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the company carrying voting rights. A member holding more than ten percent of the total share capital of the company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.

- 2. Corporate Members intending to send their authorized representative(s) to attend the Meeting are requested to send to the Company a "Certified True Copy" of the Board Resolution authorizing their representative to attend and vote on their behalf at the Meeting.
- 3. The Register of Members and Transfer Books of the Company will be closed from **September 24**, **2018 to September 29**, **2018**, **(both days inclusive)**.
- 4. Members holding shares in dematerialized form are requested to intimate all changes pertaining to their bank details, National Electronic Clearing Service (NECS), Electronic Clearing Service (ECS), mandates, nominations, power of attorney, change of address, change of name, e-mail address, contact numbers, etc., to the Company's Registrars and Transfer Agents, (i.e. Alankit Assignments Limited), at Alankit Height, 1E/13, Jhandewalan Extension, New Delhi-110055 for providing efficient and better services. Members holding shares in physical form are requested to intimate such changes to Company.
- 5. Members holding shares in physical form are requested to consider converting their holding to dematerialized form to eliminate all risks associated with physical shares and for ease of portfolio management. Members can contact the Company or Alankit Assignments Limited for assistance in this regard.
- 6. Members holding shares in physical form in identical order of names in more than one folio are requested to send to the Company or Alankit Assignments Limited, the details of such folios together with the share certificates for consolidating their holdings in one folio. A consolidated share certificate will be returned to such Members after making requisite changes thereon.
- 7. In case of joint holders attending the Meeting, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote.
- 8. Members seeking any information with regard to the Accounts are requested to write to the Company at least seven days before the date of Annual General Meeting, so as to enable the Management to keep the information ready at the Meeting.
- 9. The Notice of the AGM along with the Annual Report 2017-18 is being sent by electronic mode to those Members whose e-mail addresses are registered with the Company / Depositories, unless any Member has requested for a physical copy of the same. For Members who have not registered their e-mail addresses, physical copies are being sent by the permitted mode.
- 10.To support the 'Green Initiative' Members who have not registered their e-mail addresses are requested to register the same with Company's Registrar & Share Transfer Agent (i.e. Alankit Assignments Ltd).

- 11. Route map of the venue of the Annual General Meeting has been enclosed for the Convenience of the Members to reach the venue of meeting.
- 12. Members are requested to bring their attendance slip and copy of Annual Report at the meeting.
- 13. The Shares of the Company are listed on Metropolitan Stock Exchange of India Limited.
- 14. Disclosures pursuant to Regulations 26 and 36 of the Securities and Exchange Board of India (Listing Obligations and Disclosures Requirements) Regulations, 2015 ("Listing Regulations") with respect to Directors seeking re-appointment at the Meeting is attached hereto.
- 15. Ratifications of auditors by the members is not required as per the Companies (Amendment) Act, 2017.

### **E-Voting Facility:**

### **Voting through electronic means:**

16. In compliance with the provisions of Section 108 of the Companies Act, 2013 and the Rules framed there under and the Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Members are provided with the facility to cast their vote electronically, through the e-voting services provided by NSDL, on all the resolutions set forth in this Notice. In order to enable its Members, who do not have the access to e-voting facility to send their assent or dissent in writing in respect of the resolutions as set out in this Notice, and instructions for e-voting are given here in below. Resolution(s) passed by Members through Ballot Forms/ Polling Paper or E-voting is / are deemed to have been passed as if they have been passed at the AGM.

The Board of Directors has appointed **Mr. U. K. Senapati**, of **M/s. G.K. Tulsyan & Co**, Practicing Chartered Accountant (Membership No. 058084), as the Scrutinizer to scrutinize the voting and remote e-voting process (including the Ballot Form received from the Members who do not have access to the e-voting process) in a fair and transparent manner and he has communicated his willingness to be appointed and will be available for same purpose.

- 17. The facility for voting, either through electronic voting system or ballot or polling paper shall also be made available at the meeting and Members attending the meeting who have not already cast their vote by remote e-voting or by ballot form or polling paper shall be able to exercise their right at the meeting.
- 18. The Members who have cast their vote by remote e-voting or by ballot form prior to the meeting may also attend the meeting but shall not be entitled to cast their vote again.
- 19. Members can opt for only one mode of voting, i.e., either by Ballot Form or Polling paper or evoting. In case Members cast their votes through both the modes, voting done by e-voting shall prevail and votes cast through Ballot Form shall be treated as invalid.
- 20.In case a Member is desirous of obtaining a duplicate Ballot Form, he may send an e-mail to <a href="mailto:info@spanglemarketing.in">info@spanglemarketing.in</a> by mentioning their Folio / DP ID and Client ID No. However, the duly completed Ballot Form should reach the Scrutinizer, Mr. U.K. Senapati of M/s. G.K. Tulsyan & Co.

at 4, Gangadhar Babu Lane, Kolkata-700012 not later than **September 28, 2018 (5:00 p.m. IST)**. Ballot Form received after this date will be treated as invalid.

# 21. The instructions for shareholders voting electronically are as under:

- A. In case a Member receives an e-mail from NSDL (for Members whose email addresses are registered with the Company / Depositories):
  - i. Open the e-mail and also open PDF file, namely, "**Spangle e-voting.pdf**" with your Client ID or Folio No. as password. The said PDF file contains your user ID and password for e-voting. Please note that the password is an initial password.
- ii. Open the internet browser and type the following URL: <a href="https://www.evoting.nsdl.com">https://www.evoting.nsdl.com</a>
- iii. Click on "Shareholder tabs" "Login"
- iv. Now Select the **"Spangle Marketing Limited**" from the dropdown menu and click on "SUBMIT".
- v. Now Enter your User ID
  - a. For CDSL: 16 digit beneficiary ID,
  - b. NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- vi. Next enter the Image Verification as displayed and Click on Login.
- vii. If you are already registered with NSDL for e-voting, then you can use your existing user ID and password for casting your vote.
- viii. If you are logging in for the first time, please enter the user ID and password provided in the PDF file attached with the e-mail as initial password. The Password Change Menu will appear on your screen. Change to a new password of your choice, making sure that it contains a minimum of 8 digits or characters or a combination of both. Please take utmost care to keep your password confidential.

First time user follow the steps given below:

|     | For Members holding shares in Dematerialized Form and Physical Form   |  |
|-----|---|--|
| PAN | Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department(Applicable for both shareholders holding shares in dematerialized form as well as physical form) |  |
| DOB | Enter the Date of Birth as recorded in your demat account or in the company records for the said demat account or folio in dd/mm/yyyy format.                           |  |

ix. Once the e-voting home page opens, click on e-Voting> Active Voting Cycles.

- xi. Cast your vote by selecting the appropriate option and click on "Submit" and also "Confirm" when prompted.
- xii. Upon confirmation, the message "Vote cast successfully" will be displayed.
- Xiii. Once the vote on a resolution is cast, the Member shall not be allowed to change it subsequently.
- xiv. Institutional shareholders (i.e. other than individuals, HUF, NRI, etc.) are required to send scanned copy (PDF/JPG format) of the relevant Board Resolution and / or Authority letter, etc., together with attested specimen signature of the duly authorized signatory/signatories who are authorized to vote, to the Scrutinizer through e-mail to <a href="mailto:spangle.scrutinizer@gmail.com">spangle.scrutinizer@gmail.com</a> with a copy marked to <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a>.
- xv. In case of any queries, you may refer the Frequently Asked Questions (FAQs) and e-voting user manual for Shareholders available at the Downloads section of www.evoting.nsdl.com or call on toll free no.: 1800-222-990.
  - B. In case a Member receives physical copy of the Notice of the AGM (for Members whose email addresses are not registered with the Company / Depositories):
    - Initial password is provided in the enclosed ballot form: EVEN (E-voting Event Number) + USER ID and PASSWORD
    - Please follow all steps from Sl. No. (ii) to Sl. No. (xii) above, to cast vote.

## C. Other Instructions

- i. The e-voting period commences on Wednesday, September 26, 2018 (9:00 am IST) and ends on Friday, September 28, 2018 (5:00 pm IST). During this period, Members holding shares either in physical form or in dematerialized form, as on Thursday, September 20, 2018 i.e. cut-off date, may cast their vote electronically. The voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the Member, he / she shall not be allowed to change it subsequently or cast vote again.
- ii. The voting rights of members shall be in proportion to their shares in the paid up equity share capital of the Company as on cut-off date. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-Voting, voting through ballot form, as well as voting at the meeting through Polling Paper..
- iii. Any person, who acquires shares of the Company and becomes a member of the Company after dispatch of the Notice and holding shares as of the cut-off date, may obtain the login ID and password by sending a request at email: **evoting@nsdl.co.in**. However, if you are already registered with NSDL for remote e-voting then you can use your existing user ID and password for casting your vote. If you forget your password, you can reset your password by using "Forgot User Details / Password" option available on <a href="https://www.evoting.nsdl.com">www.evoting.nsdl.com</a>.

- iv. The Scrutinizer shall, immediately after the conclusion of voting at the general meeting, would count the votes cast at the meeting, thereafter unblock the votes cast through remote e-voting in the presence of at least two (2) witnesses not in the employment of the Company and make, not later than three (3)working days of conclusion of the meeting, a consolidated Scrutinizer's report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing who shall countersign the same.
- v. The results declared along with the Scrutinizer's Report shall be placed on the Company's website <a href="www.spanglemarketing.in">www.spanglemarketing.in</a> and also be displayed at the notice board of the company at its Registered Office and on the website of NSDL <a href="www.evoting.nsdl.com">www.evoting.nsdl.com</a>immediately after the result is declared. The Company shall simultaneously forward the results to Metropolitan Stock Exchange of India Limited ("MSEI"), where the shares of the Company are listed.

By order of the Board of Directors For Spangle Marketing Limited

> Sd/-(Satyananda Nayak) Company Secretary

Place: Kolkata

Date: 31st day of August, 2018

Details of Mr. Kamal Kumar Jain (DIN00012182), Director, as per Regulation 26 and 36 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015) and the SS-2 –Secretarial Standard on General Meetings, seeking appointment/re-appointment at the ensuing 34th Annual General Meeting.

| PARTICULARS   |   |  |  |
|---|---|--|--|
| Name of the Director                                | KAMAL KUMAR JAIN  |  |  |
| Date of Birth                                       | 11/09/1968  |  |  |
| DIN   | 00012182  |  |  |
| Address   | Pocket A-3, Flat No.122/1, Sector-7, Rohini, New Delhi-110085 |  |  |
| Experience in specific functional Area              | Accounts & Taxation   |  |  |
| Shareholding in the Company                         | NIL   |  |  |
| Date of first appointment                           | 24/12/2014  |  |  |
| List of Companies in which Directorships held       | 1.Spangle Marketing Ltd, 2.Hari Investments Pvt. Ltd,         |  |  |
|   | 3.Renaissance Trustee Co. Pvt. Ltd, 4.Raghu Trading           |  |  |
|   | & Investment Co. Pvt. Ltd.                                    |  |  |
| Chairmanship / Membership of Committees of other    | Nil   |  |  |
| Companies(includes only Audit Committee and         |   |  |  |
| Stakeholders relationship Committee)                |   |  |  |
| Number of Board Meetings attended during last year  | 1(One)  |  |  |
| Term and condition of the appointment               | NIL   |  |  |
| Remuneration to be paid                             | NIL   |  |  |
| Disclosure of relationship with other directors and | NIL   |  |  |
| key managerial personnel                            |   |  |  |

Except Mr. Kamal Ku. Jain, none of the directors are interested in the Resolution. The directors have recommended the Resolution for the approval of the Members.

By order of the Board of Directors For Spangle Marketing Limited

> Sd/-(Satyananda Nayak) Company Secretary

Place: Kolkata

Date: 31stday of August, 2018

# SPANGLE MARKETING LIMITED

 $Registered\ Office: P-103, Princep\ Street,\ 3^{rd}\ Floor,\ Room\ No-\ 24,\ Kolkata-700072$ 

Phone: 91 33 2237 0373 / 5021 CIN: L51311WB1984PLC050209 E-mail: parida.1995@rediffmail.com Website: www.spanglemarketing.in

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#### **ATTENDANCE SLIP**

(Please fill Attendance Slip and hand it over at the entrance of the meeting hall) THIRTY FOURTH ANNUAL GENERAL MEETING ON SATURDAY, SEPTEMBER 29, 2018 AT 2.30 P.M.

| 1 | Name(s) of Member(s) including joint holders, if any (in Block Letter(s)  |  |
|---|---|--|
| 2 | Registered Address of the Sole/First named Member   |  |
| 3 | Registered Folio No./*DP ID No. and Client ID No. (* Applicable to Members holding shares in dematerialized form) |  |
| 4 | Number of Shares held   |  |

I/We hereby record my/our presence at the Thirty-fourth Annual General Meeting of the Members of Spangle Marketing Limited held on Saturday, 29th September, 2018 at 2.30 P.M. at Registered Office: P-103, Princep Street, 3<sup>rd</sup> Floor, Room No- 24, Kolkata-700072.

- 1. Only Member/Proxy holder can attend the Meeting.
- 2. Member/Proxy holder should bring his/her copy of the Annual Report for reference at the Meeting.

| Signature of Member / Prox      | TEARHERE            | TEARHERE.                                     |              |  |
|---------------------------------|---------------------|---|--------------|--|
| Electronic Voting Particulars – |                     |   |              |  |
| EVEN(Electronic                 | USER ID             | PASSWORD / PIN                                | NO OF SHARES |  |
| <b>Voting Event Number)</b>     |                     |   |              |  |
|                                 |                     |   |              |  |
| The e-voting facility will b    | e available during  | the following voting period:                  |              |  |
| Commencement of e-voting        |                     | From 9.00 a.m. (IST) on 26th September, 2018  |              |  |
| End of e-voting                 |                     | Up to 5.00 p.m. (IST) on 28th September, 2018 |              |  |
| The cut-off date (i.e record    | date) for the purpo | se of e-voting is 20thSeptembe                | r, 2018.     |  |

......TEAR HERE......TEAR HERE......TEAR HERE.....

**Note:** Please read the instructions printed at Note No. 16 to 21 (Voting through electronic means) of the Notice of Thirty fourth Annual General Meeting dated 29th September, 2018, before casting your vote through electronic mode.

# SPANGLE MARKETING LIMITED

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## Form No. MGT – 11 PROXY FORM

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

| CIN    |                      |   |
|--------|----------------------|---|
| Name   | of Company           |   |
| Regist | ered Office          |   |
|        |                      |   |
|        |                      |   |
|        | of the Member/s      |   |
|        | ered Address         |   |
| E-mail |                      |   |
|        | No./ *Client Id      |   |
| *DP Id |                      |   |
|        | I / We, being the me | mber/s of No. of Equity Shares of the above named |
| Compar | ny, hereby appoint:  |   |
|        |                      |   |
| 1      | Name                 |   |
|        | Address              |   |
|        | E-mail Id            |   |
|        | Signature            |   |
|        |                      | Or failing him                                    |
| •      |                      |   |
| 2      | Name                 |   |
|        | Address              |   |
|        | E-mail Id            |   |
|        | Signature            |   |
|        |                      | Or failing him                                    |
| •      |                      |   |
| 3      | Name                 |   |
|        | Address              |   |
|        | E-mail Id            |   |
|        | Signature            |   |

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the **Thirty-fourth** Annual General Meeting of the Company to be held on Saturday, September 29, 2018 at 2.30 p.m. at P-103, Princep Street, 3<sup>rd</sup> Floor, Room No- 24, Kolkata-700072 and at any adjournment thereof in respect of such resolutions as are indicated below:\*\* I wish my above Proxy to vote in the manner as indicated in the box below:

| R.No | Resolutions   | For | Against |
|------|---|-----|---------|
|      | Ordinary Business   |     |         |
| 1.   | Adoption of Audited Financial statements for the financial year ended 31st March, 2018.         |     |         |
| 2.   | Appointment of Mr. Kamal Kumar Jain (DIN – 00012182) as Director, liable to retire by rotation. |     |         |
|      |   |     |         |

<sup>\*</sup>Applicable for Investors holding shares in electronic form.

| Affix   |
|---------|
| _       |
| Revenue |
| Stamps  |
|         |

#### Note:

- 1. This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.
- 2. A Proxy need not be a member of the Company.
- 3. A Person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than 10% of the total share capital of the company carrying voting rights. A member holding more than 10% of the total share capital of the company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
- \*\*4. This is only optional, please put a 'X' in the appropriate column against the resolutions indicated in the Box. If you leave the 'For' or 'Against' column blank against any or all the resolutions, your Proxy will be entitled to vote in the manner as he/she thinks appropriate.
  - **5.** Appointing a proxy does not prevent a member from attending the meeting in person if he so wishes.
  - **6.** In the case of joint holders, the signature of any one holder will be sufficient, but names of all the joint holders should be stated.

# **ROUTE MAP-AGM PLACE:**

Route Map of 34th Annual General Meeting Venue of M/s. Spangle Marketing Limited, at :P-103, Princep Street, 3rd Floor, Room No. 24, Kolkata-700072, West Bengal

